



## Auto Accident Report Form

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Employee completing report/title: \_\_\_\_\_

Employee Email Address: \_\_\_\_\_

Date of Loss: \_\_\_\_\_

Time: \_\_\_\_\_ AM \_\_\_\_\_ PM

Location of accident (Including city): \_\_\_\_\_  
\_\_\_\_\_

Police Dept. notified?  Yes  No

Case number assigned: \_\_\_\_\_

Ticket issued?  Yes  No

Issued to: \_\_\_\_\_

For: \_\_\_\_\_

Insured Vehicle (Include last 4 digits of VIN): \_\_\_\_\_

Damage to insured vehicle: \_\_\_\_\_

Insured driver: \_\_\_\_\_

Phone: \_\_\_\_\_

Address of driver: \_\_\_\_\_

Other driver name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Other vehicle: \_\_\_\_\_

Insured with: \_\_\_\_\_

Damage to other vehicles: \_\_\_\_\_

Policy no.: \_\_\_\_\_

Description of accident: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Injured individuals: \_\_\_\_\_

Phone: \_\_\_\_\_

Injured individuals: \_\_\_\_\_

Phone: \_\_\_\_\_

Witnesses: \_\_\_\_\_

Phone: \_\_\_\_\_

Witnesses: \_\_\_\_\_

Phone: \_\_\_\_\_

**Thank you for completing the Auto Accident Report Form.**

**Please, Fax form to: 813-289-4561, ATTN: Claims Dept.**